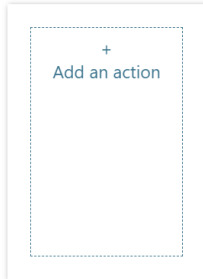


Name Changes

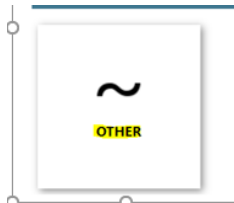
Name Changes can be made by Right clicking this link and opening in a new tab:

[Name Changes](#)

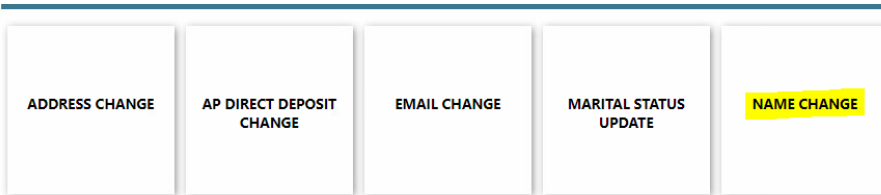
1. Click Add An Action



2. Click Other

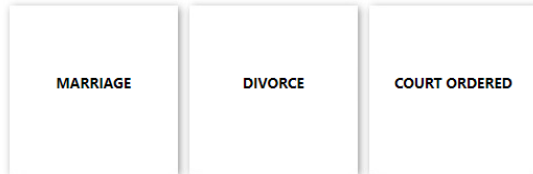


3. Click Name Change



4. Select Reason for Name Change

NAME CHANGE



Update Fields below. A SSN upload is required for Name Changes

NAME CHANGE (MARRIAGE)

Please submit a SSN card with this change.

Employee Last Name*

Employee First Name*

Date*

Employee Gender

 ▼

Employee Primary Email

Employee Alternate Email

Attachments

No file chosen